



## CHAMBERLIN LOANS – FUNDS FOR EDUCATION

**American Association of University Women**

**Buffalo Branch, Inc.**

**PO BOX 397 AMHERST NY 14226-0397**

### **Chamberlin Loans:**

The Chamberlin Loan Fund was established by Sarah A. Chamberlin to provide a college education for women of good character and promising scholarship who might not otherwise be able to procure a college education. Preference will be given to students in attendance at Cornell University as stipulated in the will, and to students whose legal residence is in the Western New York area.

### **Funds for Education:**

The Funds for Education is a separate fund for loans and grants available to both male and female qualified candidates.

**Both funds are administered by the Buffalo Branch of the American Association of University Women (AAUW). The Award offered will be considered a package to be accepted or rejected in its entirety.**

### **INSTRUCTIONS FOR THE APPLICANT**

#### **To be eligible for selection, You must:**

- Be a student of good academic standing in an accredited college or university.
- Have successfully completed at least one year of college or be enrolled in a graduate or professional school before filing an application. Post Professional Reviews and Internship Funds available only through Funds for Education.
- Be pursuing an academic program leading toward a baccalaureate degree, if enrolled in a two-year program.
- Be enrolled in a credit granting program recognized by your college/university, if requesting a loan for foreign study.
- Be a resident of Western New York's eight counties (Erie, Niagara, Chautauqua, Cattaraugus, Orleans, Genesee, Wyoming, Allegany) and/or a student attending a college in that area.

#### **Please follow these steps in completing the application form.**

- Complete the application as accurately and completely as possible. Legibility and mathematical accuracy are very important.
- Obtain Registrar certified copies of your college transcripts for each college or university you have attended.
- Provide three letters of recommendation (forms enclosed). At least one must be from a college faculty member. The other two may be from an activity director, employer, friend or second faculty member. Give each of your recommenders a form plus a stamped envelope containing the mailing address of the Loan Chair.
- Repeat candidates must have current letters of recommendation.

#### **Date of Application:**

- The Loan Chair must receive the application, three written recommendations, and the official transcript by May 1 or by December 1. Be sure to tell your recommenders the deadline.

#### **Selection Procedure:**

- After the Loan Chair has received the completed application, the three recommendations and the official transcript, a personal interview with the selection committee will be arranged.
- Awards are made on a competitive basis.
- You will be notified of your status within four weeks of the interview.

#### **Amount of Award:**

- The award depends upon financial need and the committee's evaluation of your potential to repay the loan portion.
- The maximum available is **\$5,000**.
- you may apply for a loan once a year for up to four years.

#### **Terms of Loan portion of Award:**

- Your notarized signature and that of a co-signer are required on a promissory note for the amount of the loan.
- A loan from this Fund is to be repaid without interest and is payable over a period of four years, beginning six months after graduation or upon leaving the college or university.
- The note must be reduced by 25% of the principal during each of the next four years.
- Loans not repaid within the prescribed period are turned over to a collection agency.

#### **It is necessary that you agree:**

1. To accept the responsibility of notifying the Loan Fund Treasurer of the Chamberlin Loan Fund, AAUW Buffalo Branch, Inc of:
  - a. Name and current address
  - b. Date of graduation (shortly after receiving degree) or date upon which college attendance was terminated.
2. To send an annual written statement regarding your scholastic, financial, and career status to the Loan Fund Treasurer of the Chamberlin Loan Fund by July 1 until the loan is paid.
3. To permit publicity of your award to be released in local newspapers.



Applicant \_\_\_\_\_  
Last name F irst

Date of Application \_\_\_\_\_

Amount Requested \_\_\_\_\_

Anticipated date of graduation \_\_\_\_\_  
Month Year

Social Security Number \_\_\_\_\_

# LOAN APPLICATION

## AMERICAN ASSOCIATION OF UNIVERSITY WOMEN

### BUFFALO BRANCH, INC., BUFFALO, NEW YORK

This application should be typed or printed and returned to the Chair of the Chamberlin Loan Fund.

Address: Chamberlin Loan Fund  
P.O. Box 397  
Amherst, New York 14226-0397

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**DO NOT WRITE IN THIS SPACE**

Action of Committee: \_\_\_\_\_

Members Present: \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

Action of Board: \_\_\_\_\_

Date: \_\_\_\_\_

Comments:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Action of Treasurer: \_\_\_\_\_

Date \_\_\_\_\_

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**APPLICANT**

\_\_\_\_\_  
Last Name                      First Name                      Middle Name

Previous Legal Name(s): \_\_\_\_\_  
\_\_\_\_\_

Permanent home address \_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_

Address at school \_\_\_\_\_  
\_\_\_\_\_

School Phone \_\_\_\_\_

Date of Birth  
Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

Marital Status:  
\_\_\_\_\_ Single    \_\_\_\_\_ Married    \_\_\_\_\_ Divorced    \_\_\_\_\_ Separated

E-Mail Address \_\_\_\_\_

Health Status  
I consider my health status to be:  
\_\_\_\_\_ Excellent    \_\_\_\_\_ Good    \_\_\_\_\_ Average    \_\_\_\_\_ Below Average

**Family Information**

A. Parent 1 \_\_\_\_\_  
Home address \_\_\_\_\_  
Name & Address \_\_\_\_\_  
    of employer \_\_\_\_\_  
Job Title \_\_\_\_\_

B. Parent 2 \_\_\_\_\_  
Home address \_\_\_\_\_  
Name & Address \_\_\_\_\_  
    of employer \_\_\_\_\_  
Job Title \_\_\_\_\_

C. Ages and occupations of siblings \_\_\_\_\_

D. Spouse/Other  
Name \_\_\_\_\_  
Home address \_\_\_\_\_  
Name & Address \_\_\_\_\_  
    of Employer \_\_\_\_\_  
Job Title \_\_\_\_\_

E. Dependents

Name	R	elationship	Age
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Educational History**

- A. Name of college or university in which you are now enrolled or have been accepted for the coming semester: \_\_\_\_\_
- B. Please check your current college standing:   \_\_\_ Freshman   \_\_\_ Sophomore   \_\_\_ Junior   \_\_\_ Senior   \_\_\_ Graduate Student
- C. Academic average last semester \_\_\_\_\_ Cumulative average \_\_\_\_\_
- D. In what field of study do you plan to specialize? \_\_\_\_\_
- E. What degree do you seek? \_\_\_\_\_
- F. When do you expect to graduate? Month \_\_\_\_\_ Year \_\_\_\_\_
- G. If you have attended other colleges or universities, please list and give dates of attendance, degrees earned and/or academic credits accumulated toward a degree. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- H. Briefly state your education and career goals \_\_\_\_\_  
\_\_\_\_\_
- I. Name honors and awards you have received. Give a brief description \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Work History**  
(List the most recent job first)

Employer Name & Address	Job Held	Full or Part Time	Dates Employed
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Financial**

A. Have you received a loan or loans for your education? \_\_\_\_\_ If so, please supply the details below.

Sources	Date(s) of Loan	Total Amount(s) Outstanding	Plan(s) for Repayment
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

B. Have you been a prior recipient of an AAUW Loan? \_\_\_\_\_ If so when? \_\_\_\_\_ How much? \_\_\_\_\_

C. If you previously attended a college or university, to what extent (estimate percent) were your past years self-financed? \_\_\_\_\_%

D. Fill out carefully your estimated budget for a given time period. **Please indicate the time period being documented (e.g., month, semester, summer or year) \_\_\_\_\_ and use the same time period for all entries.** Fill in budget items that apply to you.

**INCOME**

Savings ..... \_\_\_\_\_

Anticipated net earnings (Specified time period) \_\_\_\_\_

Advances from family members or friends..... \_\_\_\_\_

Scholarships, fellowships, grants ..... \_\_\_\_\_  
(Specify source) \_\_\_\_\_

Loans ..... \_\_\_\_\_  
(Specify sources) \_\_\_\_\_

Other sources (Specify) ..... \_\_\_\_\_

**TOTAL** ..... \_\_\_\_\_

**EXPENSES**

Board, food budget..... \_\_\_\_\_

Lodging (rent, Mortgage) ..... \_\_\_\_\_

Utilities ..... \_\_\_\_\_

Tuition ..... \_\_\_\_\_

Fees ..... \_\_\_\_\_

Books, supplies ..... \_\_\_\_\_

Clothing ..... \_\_\_\_\_

Health insurance ..... \_\_\_\_\_

Other health related expenses ..... \_\_\_\_\_

Car expenses (gas and upkeep) ..... \_\_\_\_\_

Car insurance ..... \_\_\_\_\_

Other travel expenses ..... \_\_\_\_\_

Debt repayment ..... \_\_\_\_\_

Child care ..... \_\_\_\_\_

Other (specify) ..... \_\_\_\_\_

**TOTAL** ..... \_\_\_\_\_

**PLEASE** supply documentation for your figures: e.g., financial aid office forms, income tax returns, etc.

**Other Information**

Use the following lines to detail any other pertinent facts not covered in this application:

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**References**

- A. **Three letters of recommendation**, not from relatives or classmates, supporting your application for a loan should be sent **directly** to the Chair of the Chamberlin Loan Fund by the writers of the recommendations. At least one of the letters must come from a person who is familiar with your college academic achievements, such as a college academic adviser, faculty member, department dean or Dean of Student Affairs. The writer should be qualified to comment on your academic potential.
  
- B. **The official transcript of your complete college record** is to be sent by the college registrar **directly** to the Chair of the Chamberlin Loan Fund at the address given on the front page of this application.

**Personal Interview**

A personal interview is required for each applicant. The interviews will be held close to the application cut off dates. The times will be scheduled at the convenience of the committee.

**Addendum:**

**Special Circumstances Funds:**

If you would like part of your award to be in the form of a grant to cover a special circumstance such as a conference you wish to attend, a special project, publishing expenses, etc., please attach a letter to this application specifying how the grant money will be spent.



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**RECOMMENDATION**

Name of Applicant: \_\_\_\_\_

School: \_\_\_\_\_

Name of Recommender: \_\_\_\_\_

**TO THE APPLICANT:** Please enter your name and school above. **Give one of these forms (two pages) along with a stamped and addressed envelope to each of three individuals you have asked to provide a recommendation as part of your application.**

**OPTIONAL WAIVER OF RIGHTS:**

I hereby waive my right to have access to this Recommendation Form when completed and understand that this confidential recommendation is used only in consideration of my application.

\_\_\_\_\_ Date

Applicant's Name

Date

**TO THE RECOMMENDER:**

Thank you for your assistance. Your assessment of the applicant named above will greatly assist the Selection Committee in its decision. Your time in furnishing this information is appreciated.

After completing this form, please send it before May 1 / December 1 to:

Attention Chair  
Chamberlin Loan Fund  
P.O. Box 397  
Amherst, New York 14226-0397

1. How long and in what capacity have you know the applicant?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. What do you consider the applicant's talents or strengths?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. How well do you think the applicant will perform in her / his chosen field?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Do you see the applicant as a good risk for an interest free loan?

Definitely \_\_\_\_ Probably \_\_\_\_ Possibly \_\_\_\_ No \_\_\_\_

5. Using the chart below, please give us your appraisal of the applicant relative to others you known in a similar capacity.

	Excellent	Good	Average	Below Average	Not Observed
<b>GENERAL</b>					
• Motivation					
• Maturity					
• Intellectual Ability					
• Creativity& Imagination					
• Self-Confidence					
<b>CHARACTER</b>					
• Integrity					
• Persistence					
• Ability to work with others					
• Energy Level					
• Dependability					
• Honesty					

6. Please feel free to comment on the ratings that you have assigned in # 5 and make an additional statement about the applicant's record, potential, or personal qualities which you believe would be helpful to the Selection Committee.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_  
(Type or Print)

Name of School or Organization \_ \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Ext (\_\_\_\_\_)